



THE COUNTRY CLUB

Employment Application

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin.

PERSONAL INFORMATION

DATE / /

Name (Last)		First	(Middle)					
Present Address		City	State	Zip				
Permanent Address		City	State	Zip				
Home Phone ()	Cell Phone ()	Business Phone ()	If currently employed, may we contact you at work? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Position Applying For	Date Available / /	Are you interested in (check all that apply) <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal						
I am currently 21 years of age or older. <input type="checkbox"/> Yes <input type="checkbox"/> No		If you're under 21 years of age, please state your date of birth (no one under the age of 16 may be hired) / /						
Days and hours available.								
Day	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Referred by? _____ Do you have any friends or family who are members at The Country Club? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, who? _____ Desired Wage: _____
From								
To								

EDUCATION

Type of School	Name and Location of School	Degree/Area of Study	Number of Years Attended	Graduated (Check One)
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No
College				<input type="checkbox"/> Yes <input type="checkbox"/> No
Graduate School				<input type="checkbox"/> Yes <input type="checkbox"/> No
Other				<input type="checkbox"/> Yes <input type="checkbox"/> No

U.S. MILITARY SERVICE

Branch of Service	Technical Specialization	Rank Attained

REFERENCES

List below three persons not related to you, whom you have known at least one year.

NAME	ADDRESS	PHONE NO.	TITLE	YEARS AQUAINTED
		()		
		()		
		()		

EMPLOYMENT HISTORY

List employment starting with your most *recent* position. Please indicate if you were employed under a different name.

DATES	NAME AND ADDRESS OF EMPLOYER	POSITION HELD AND SUPERVISOR	LIST MAJOR DUTIES	SALARY OR WAGES	REASON FOR LEAVING
From: _____ /_____ mo. yr.	Name _____ Address _____ City _____	Your Job Title _____ Supervisor _____		Starting _____ Final _____	
To: _____ /_____ mo. yr.	State _____ Phone _____				
From: _____ /_____ mo. yr.	Name _____ Address _____ City _____	Your Job Title _____ Supervisor _____		Starting _____ Final _____	
To: _____ /_____ mo. yr.	State _____ Phone _____				
From: _____ /_____ mo. yr.	Name _____ Address _____ City _____	Your Job Title _____ Supervisor _____		Starting _____ Final _____	
To: _____ /_____ mo. yr.	State _____ Phone _____				

Have you previously worked for The Country Club? Yes No

Dates Employed: From _____ To: _____ Reason for Leaving: _____

Were you ever discharged by any company? Yes No. If yes, give name of company(ies) _____

Reason for discharge: _____

JOB RELATED SKILLS

(typing, certification, food handlers, etc.)

AUTHORIZATION

If you are to be hired by the company, you will be required to attest to your identity and employment eligibility and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire or dismissal if I have been employed no matter when discovered by The Country Club.

I understand that any employment is conditioned on a background check. I authorize The Country Club to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to The Country Club without giving me prior notice of such disclosure. In addition, I release The Country Club, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or The Country Club. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon The Country Club unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by The Country Club and as permitted by law. I consent to such examinations and tests and I request that the examining doctor disclose to The Country Club the results of the examination which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment will be that I abide by The Country Club's drug and alcohol policy.

I understand that filing out this form does not indicate there is a position open and does not obligate The Country Club to hire. If hired I agree to abide by all The Country Club's work rules, policies and procedures. The Country Club retains the right to revise its policies or procedures, in whole or in part, at any time.

Signature _____ Date _____